



KONICA MINOLTA

INFORMATION MANAGEMENT

Intelligent Technology to Meet the Demands of Litigation and Computer Forensics.

eDiscovery Services



Giving Shape to Ideas



Precision Solutions.

In today's networked legal environment, managing data to meet the demands of litigation can present significant challenges. Preparing files for eDiscovery. Handling information in various formats. Scanning hard copy documents. Safeguarding sensitive client information. Maintaining security to comply with legal regulations. And avoiding unwarranted costs that can compromise your productivity and profitability.

To meet these challenges, Konica Minolta's eDiscovery Services - powered by Precision Discovery - offers a suite of innovative solutions to streamline the litigation process and handle rising caseloads with greater cost-efficiency. Konica Minolta has been providing best-in-class technology for our customers for decades and our eDiscovery Services can help you navigate your most complex ediscovery, computer forensics and managed review issues—and increase the productivity to help move your organization forward.

eDiscovery

Konica Minolta's eDiscovery Services helps you manage any eDiscovery project, delivering exceptional results through unmatched service capabilities that include:

- **Pre-Litigation Planning:** front-end consulting, strategic planning and workflow implementation.
- **Front-End Consulting:** strategic planning and workflow implementation for Meet and Confers.
- **Early Case Assessment:** customized data analytics and visuals help you understand the issues early in each case.
- **Electronically Stored Information (ESI) Processing:** handling over 400 file types, including Bloomberg mail, MBOX, Outlook Express and Lotus Notes.
- **Best-in-Service:** Precision Discovery has achieved the highest Relativity "Best-in-Service" Orange level—recognized for making additional investments in people, process and technology to manage installations with above-average user counts while maintaining the high standards of Best-in-Service. Only a select number of top-tier firms have achieved this designation.
- **Hosted Data Review:** through Relativity, you'll have a data review that can be scalable for large applications—with proprietary applications, streamlined review, foreign language capability and support for offshore review.
- **Technology Assisted Review:** Relativity and Equivio processes can prioritize documents into a review workflow that maximizes efficiency while minimizing the time you spend reviewing non-responsive documents.
- **Production Control:** high-volume capacity with built-in quality control measures to prevent the inadvertent production of documents.



Computer Forensics

Our computer forensic specialists combine technical know-how with top-of-the-line technology to help you conduct thorough and efficient investigations. Working with best-practice methodologies, you'll have focused investigations that yield meaningful results and avoid cost overruns. Computer forensics services include:

- On-site identification and collection of ESI
- Expert witness testimony and documentation
- Intellectual property and trade secret theft investigations
- White-collar criminal investigations
- Evidence destruction and spoliation investigations

Custom Software

Proven best-practice solutions keep your cases on track and your business ahead of the curve—and no matter what volume of legal services you provide, our custom software development capabilities can deliver solutions that reduce the cost of eDiscovery as well as control the total number of documents for review in a legally defensible manner—using attorney review time more efficiently. Providing our clients with unmatched transparency into their data is key to the excellence of our client service.

Data Security

Safeguarding client data is essential. Our world-class, fully scalable IT infrastructure is designed to ensure security while providing unmatched responsiveness. Securing our clients' data is of utmost importance to Precision—and our SSAE 16 Type II, SOC 2 Type II and SOC 3 certified facility is engineered for reliability, security and stability, ensuring the following benefits:

- **High-Speed, Low Cost:** Our high-speed data processing, hosting and production environment delivers both time and cost efficiencies.
- **Redundancy:** Our facility boasts redundant environmental, power, network, server and storage capabilities to meet the most rigorous standard available, the EU Safe Harbor Certification—exceeding the data security requirement found in ISO 9001.
- **Best Practices:** We adhere to industry best practices and have further secured client data through our fully redundant off-site disaster recovery facility.
- **Encryption:** All traffic to and from the Precision review environment is encrypted through SSL 3.0, with customer access provided using an SSL 3.0 Citrix NetScaler.
- **Secure Communication:** Our data access policy requires that all client communication use SSL encryption and an optional two-factor authentication to verify client identity.
- **24/7 Monitoring:** We maintain a secure redundant NOC staff-monitored 24/7 to ensure a high level of physical and data security.

Project Management

Our project managers have years of expertise in legal applications, many with experience in litigation, document review and case management. Project managers guide you through each matter, from inception to conclusion—keeping your project on budget by providing frequent reports as well as data processing and review metrics during appropriate phases of your project so you can assess how much data has been reviewed, how much remains to review and how much of the project budget has been utilized.

Case Management

Working with expert project managers and powerful Precision Vision™ software, you'll have greater transparency and control over your data. Vision is included at no additional cost on every project, giving you incredible accountability and insight into tracking data.

Managed Review

- As attorneys and PMPs, our consultants collaborate with counsel to understand the goals of the project, timelines and budgets.
- Our consultants create review and quality control workflows that increase speed and ensure accuracy and accountability.

Our Solutions Implement Strategies for Successful Discovery—
with Cutting-Edge Software and Unparalleled Service.



solutions

3 Additional Solutions To Help Decrease Review Costs and Increase Productivity.

Precision Reveal™

The New Standard for Identifying Hidden Data in ESI

Hidden data can increase review costs, cause inadvertent production and lead to clawback fights or worse. Precision Reveal can cast a spotlight on data hidden in native files, enabling attorneys to quickly review and evaluate hidden data before production. Unlike review software that merely identifies hidden data in a spreadsheet, Precision Reveal alerts attorneys to the precise locations that must be reviewed—making it easier to:

- Significantly increase the efficiency of your review
- Avoid the inadvertent production of unreviewed hidden data
- Review and digest all data in a native file
- Immediately pinpoint the location of hidden data, including hidden Excel columns, hidden Excel rows, and hidden Excel worksheets

True Time™

Advanced Analytics for Wage and Hour Defense

The costs of Wage and Hour litigation can rise as rapidly as the amount of data to be reviewed. To address the escalating cost of FLSA defense, Precision Discovery's True Time solution can prioritize documents for review in FLSA matters. True Time delivers the following time-saving and cost-control benefits:

- Prioritizing review of on-the-clock vs. off-the-clock documents
- Expediting assessment of claims
- Analyzing all documents and increasing the efficiency of document review
- Time-zone and time-clock normalization
- Advanced data analysis and visualization
- Accelerated elimination of irrelevant data
- Powerful and easy-to-use FLSA software

Redaction Accelerator™

Powerful Software to Save Time and Minimize Manual Processes

Traditional redaction tools are not efficient, because they require repetitive manual clicking and dragging procedures and manual review of redacted images to ensure uniformity. Precision Discovery's Redaction Accelerator software is an easy-to-use application that propagates full-page and targeted image redactions and adds them to our automated production workflow. Benefits include:

- Eliminating costly, time-consuming manual procedures
- Accelerating redaction review
- Increasing redaction consistency
- Reducing risk of inadvertent privilege productions



Partnership

Information Management

Enterprise Content Management (ECM)
Document Management
Automated Workflow Solutions
Business Process Automation
Security and Compliance
Mobility

IT Services

Application Services
Cloud Services
IT Security
Managed IT Services
IT Consulting & Projects

Technology

Office Multifunction Business Solutions
Commercial and Production Printers
3D Printers
Wide Format Printers
Laptops, Desktops and Computer Hardware
Servers and Networking Equipment
Managed Print Services (MPS)
Facilities Management

Visit kmbs.konicaminolta.us/legal for the most recent information on Konica Minolta's legal solutions.

© 2016 KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. All rights reserved. Reproduction in whole or in part without written permission is prohibited. KONICA MINOLTA, the KONICA MINOLTA logo, Count On Konica Minolta, bizhub and PageScope, and Giving Shape to Ideas are registered trademarks or trademarks of KONICA MINOLTA, INC. All other product and brand names are trademarks or registered trademarks of their respective companies or organizations. All features and functions described here may not be available on some products.

Powered by



KONICA MINOLTA

KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.
100 Williams Drive, Ramsey, New Jersey 07446

CountOnKonicaMinolta.com

